

STEPS TO FOLLOW AFTER RECEIVING THE ACCEPTANCE LETTER (nonEU self-sponsored students)

Summary of the steps:

- read carefully the information about what you have to do next, BE AWARE of THE DEADLINES;
- PAY THE TUITION FEE within the first 20 calendar days after your letter of acceptance was uploaded into your account;
- FIND OUT the required visa documents and PREPARE those documents;
- MAKE A VISA INTERVIEW APPOINTMENT at the Romanian Embassy;
- UPLOAD the proof of payment into your account and WAIT for us to UPLOAD the payment/accommodation confirmation in the Documents section on the platform;
- GET IN CONTACT with the responsible person via email international@upet.ro;
- UPLOAD A COPY OF YOUR VISA into your account;
- APPLY for student accommodation (if needed),
- REQUEST the REIMBURSEMENT of your tuition fee if your VISA is rejected, via email in 15 calendar days since visa rejection.

Details:

PAYMENT OPTIONS FOR THE TUITION FEE

After receiving the Acceptance Letter, you must pay, within 20 calendar days from the day the letter was uploaded into the platform, the tuition fee for the 1st year of studies, in the sum and currency mentioned on your Acceptance Letter.

In order to pay, you will use the bank information below:

Bank: BCR PETROȘANI

Bank address: Str. Mihai Viteazu nr.4

Beneficiary: University of Petrosani

Cont bancar: RO34RNCB0165020175210038

SWIFT Code: RNCBCBROBU

Important: The IBAN code, and the name of the candidate must be written on the payment order.

Please upload the proof of payment on the platform and wait to receive the confirmation of payment and accommodation.

VISA documents released by University of Petroșani:

1. **ACCEPTANCE LETTER** (issued exclusively in digital form by the Ministry of Education and UPLOADED into your account);
2. **CERTIFICATE OF CONFIRMATION FOR TUITION FEE PAYMENT AND ACCOMMODATION** (issued by the university and UPLOADED into your account).

The next step is that the applicant checks with the Romanian Embassy which is the procedure for VISA and what documents they require.

VISA

The applicant is responsible with the entire VISA procedure (information concerning the documents, appointments, etc.)

Steps:

1. Log on <http://eviza.mae.ro> or contact the closest Romanian Embassy to find out which are the necessary documents;
2. Gather the necessary documents;
3. Make an appointment on <http://eviza.mae.ro> and go for the interview on the date specified by the Embassy.

ACCOMMODATION

You may request a place in the university's dorm. The entire process will be done online, using your account on the online admission platform. Please follow the instructions on the platform.

ENROLLMENT AT THE FACULTY

As soon as you are granted the study visa, you need to contact the responsible person via email intrnational@upet.ro in order to follow the necessary steps for enrollment.

The academic year usually starts on October 1st, It is recommended to arrive to Petroșani and start your classes at this date or as close as possible to this date. Those applicants who, for some reason, will not be able to arrive at the beginning of

October, they may come and enroll as soon as possible after this date. The enrollment process may continue until a later date with the approval of the University Board of Administration.

Please note that the students who arrive later will need to catch up for the lost courses on their own, because the professors will not resume their teaching process.

HEALTH INSURANCE

Students up to 26 years old benefit from a free public health insurance covered by the Romanian Government.

Students who are 26 years of age or older must purchase an insurance from the National House for Health Insurances. For more information regarding the public health insurance you can access: [Casa Națională de Asigurări de Sănătate – Eficacitate și accesibilitate pentru sănătate \(https://cnas.ro/\)](https://cnas.ro/)

TEMPORARY RESIDENCE PERMIT

The temporary residence permit for studies is an extension of the study visa. It is valid for the entire duration of your studies, on condition that you remain enrolled.

Attention! Your VISA is valid for a limited time period. Within the first 30 days after you enter Romania, you will have to apply for a temporary residence permit. The entire application process is your responsibility.

Please check the residence permit procedure at the following link:

<https://igi.mai.gov.ro/studii/>

The application can be done online, by creating an account and uploading the documents at the following link: <https://portaligi.mai.gov.ro/portaligi/>

After you submit the documents online, you will receive an email with the appointment details for submission of the printed documents.

The students enrolled in the Preparatory year of Romanian language will receive a residence permit valid for one year. After the graduation of the preparatory year, they must apply for a new Letter of Acceptance and reapply for the residence permit after they receive the new letter and they get enrolled for the full time studies (bachelor or master).

In case your address in Romania will change, you need to request a new residence permit.

According to the Romanian legislation, the residence permit will allow you to work for 4 hours/day.