Curriculum vitae Europass

PERSONAL INFORMATION

First name/ Last name	**Mirela Iloiu**
Postal address	General Dragalina Street, 332007, PETROŞANI, Hunedoara, ROMÂNIA
Mobile phone	
E-mail	mirelailoiu@yahoo.com
Nationality	Romanian
Date of birth	Petroșani, Jud. Hunedoara
Sex	F

WORK EXPERIENCE

October 1996- present

Function or Position	**Lecturer**
Main activities and responsibilities	Teaching activities of course and seminar in the specializations of the Faculty of Mining and Faculty of Science at the following disciplines: Investments, Investment Management, Project Risk Management, Science of Commodities, Quality and Standardization of Commodities, Economic Efficiency of Investments, Production Management, Fundamentals of Project Management Economic Projects, Consumer Protection
Name and address of employer	University of Petroşani
Type of business or sector	Education

October 1993 – September 1996

Function or Position	**Assistant , Ph.D. student**
Main activities and responsibilities	Teaching activities of seminar in the specializations of the Faculty of Mining and Sciences Faculty at a range of disciplines: Management, ,Economic Projects, Technology, Fundamentals of Investments
Name and address of employer	University of Petroşani
Type of business or sector	Education

EDUCATION AND TRAINING

2011

Qualification / certificate	**Certificate** Operator text and image processing
Principal subjects / occupational skills	Processing text and drawings, data security, image processing, computer skills
Name and locality of education or training organisation	S.C. Memory S.R.L

2009

Qualification / certificate	**Certificate:** Trainer of trainers
Principal subjects / occupational skills	Professional development of trainers of trainers, stimulating communication and teamwork implications, providing counseling services, organization and monitoring of training sessions, market research and promotion of training programs, designing my own training activities as a trainer of trainers, design and development training courses
Name and locality of education or training organisation	Ministry of Labour, Family and Equal Opprtunities and Ministry of Education, Research and Youth, Work Foundation Hunedoara, Deva

2009

Qualification / certificate	**Certificate:** Project Manager
Principal subjects / occupational skills	Professional development of project managers, stimulating communication and teamwork implications, provide the ability of manage a project or project division
Name and locality of education or training organisation	Ministry of Labour, Family and Equal Opprtunities and Ministry of Education, Research and Youth, Work Foundation Hunedoara, Deva

2008-2009	
Qualification / certificate	**Certificate:** expert movable asstes appraiser
Name and locality of education or training organisation	Asociația Națională a Evaluatorilor din România ANEVAR
2005	
Qualification / certificate	**Certificate:** expert real estate appraiser
Name and locality of education or training organisation	Asociația Națională a Evaluatorilor din România ANEVAR
2004-2006	
Qualification / certificate	Master Degree in Economics **Specialization: Financial Management**
Name and locality of education or training organisation	University of Petroşani
Level in national or international classification	Postgraduate courses
1995-2005	
Qualification / certificate	**Certificate: PH D** in Industrial Engineering
	Specialization: Industrial Engineering**, Field:** Engineering Sciences
Level in national or international classification	Postgraduate courses
2003	
Qualification / certificate	**Certificate:** specialization Computer aided accounting
Name and locality of education or training organisation	AJOFM Hunedoara
2002- 2003	
Qualification / certificate	Teacher Training Certificate
Principal subjects / occupational skills	Teaching, educational communication, teaching practice
Name and locality of education or training organisation	University of Petroşani

Level in national or international classification	Postgraduate courses

1996-2001

Qualification / certificate	Economist license - degree in Economics, specialized in Company Management
Principal subjects / occupational skills	Management, Microeconomics, Production Management, Strategic Management, Business Evaluation, Accounting, Computer Science, Economics
Name and locality of education or training organisation	West University of Timișoara, Faculty of Economic Sciences
Level in national or international classification	University

1983-1988

Qualification / certificate	Engineer license - degree in mechanics, speciașized in Mining Equipments and Installations
Principal subjects / occupational skills	Electronics, electric machines, mining machies, mechanical mining equipments, mining electrical installations, System theory
Name and locality of education or training organisation	Institute of Mining, Faculty of Mining Equipments and Installations, Petrosani
Level in national or international classification	University

PERSONAL SKILLS

Mother language	Romanian
Other language	

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	Written language
English	B2	B1	A2	A2	B1
French	A1	A2	A1	A1	A1

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user

Job-related skills	
Communication skills	Ability to work in a team, listen, communicate, interact and understand people
Organisational / managerial skills	Good organisational skills gained as university, ability to plan, organize, coordinate, control and evaluation
Computer skills	Good command of the office suite and other IT programs
Other skills	
Driving licence	From 1985 Category B
ADDITIONAL INFORMATION	The author of four textbooks: -Economic Efficency of Investments, Science of Commodities, Project Evaluation, Transport Economics practical work and over 50 papers published in scientific meetings and journals, International and National Conferences
	Not married
Data **29.10.2014**	**Signature**
	Lecturer ec. Ph.D.eng. Mirela Iloiu