**Ministry of National Education**

**University Street, no.20, 332006, Petrosani, Hunedoara, ROMANIA**

**Course Syllabus**

Academic year: 2018-2019

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| Institution | University of Petroşani |
| Faculty | Sciences |
| Field of study | Administrative sciences |
| Level | Bachelor |
| Program of study | Public Administration |

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| Course | **Public Procurement** |
| Code | C.H.3.1.15 |
| Year of study (semester) | III (V) |
| Number of hours | 56 |
| Number of credits | 4 |
| Professor | PhD Lecturer Rakos Ileana-Sorina |

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| **No.** | **Topic** |
|  | General public procurement concepts. Purpose and principles of public procurement. Types of public procurement contracts |
|  | Field of legislation specific to public procurement. Thresholds. Revision of the thresholds |
|  | Public procurement contract. The definition and features of the public procurement contract. Parties to the public procurement contract. Types of public procurement contracts |
|  | General rules for the participation and conduct of procurement procedures. General rules on economic operators. Rules for avoiding conflict of interest. Rules applicable to communications |
|  | Procedures of assigning the public procurement contract (I) Open tender; Restricted bidding; Competitive dialogue; Innovation Partnership |
|  | Procedures of assigning the public procurement contract (II) Negotiation with prior publication; Negotiation without prior publication; Direct Purchase Solutions Contest |
|  | Specific tools and techniques of assigning the public procurement contracts. Framework Agreement; Dynamic purchasing system; Electronic auction |
|  | Organizing and carrying out the procedure for assigning the public procurement contracts (I) Market consultation; Batch distribution; Advertising and transparency rules; Elaboration of assigning documentation; Alternative offers; Qualification and selection criteria |
|  | Organizing and carrying out the procedure for assigning of public procurement contracts (II) Assigning criteria; Participation guarantee; Performance guarantee; Single European Procurement Document. E-Certis; Official lists of approved economic operators and certification by bodies governed by public or private law |
|  | Organizing and carrying out the procedure for assigning the public procurement contracts (III) Electronic catalogues; Price adjustment; Assigning the public procurement contracts and conclusion of framework agreements; Completion of the assigning procedure; Informing the candidates / tenderers; Report of the award procedure and the procurement file |
|  | Execution of the public procurement / framework agreement. Subcontracting Changing the public procurement / framework agreement. Extending the duration of service or regular service contracts. Completion of the public procurement contract |
|  | Administrative-judicial procedure before the National Council for Solving Complaints (I) The person who considers himself / herself injured; Situation of the injured third party; The issue of plurality of appeals; Pre-notification |
|  | Administrative-judicial procedure before the National Council for Solving Complaints (II) Suspension of the right to conclude the contract as a result of prior notification; The term of challenge and the effects of the appeal; Content of the appeal; Settlement of appeal |
|  | System of judicial remedies. Appeal formulated for settlement in court; Dispute settlement in court; Finding the absolute nullity of public procurement contracts |