

## Authors' Guidelines

### Informații generale

- *Lucrarea va fi redactată în **limba engleză** (conform instrucțiunilor de redactare), dar este necesară și transmiterea variantei în **limba română** a articolului pentru procesul de recenzare. Fișierele vor fi denumite după numele de familie ale autorilor, urmate de "-EN" pentru limba engleză și "-RO" pentru limba română (exemplu: **Popa-Preda-EN.doc, Popa-Preda-RO.doc**).*
- *Lucrarea va cuprinde un număr par de pagini (**minim 8, maxim 12**).*
- *Se pot trimite cel mult o lucrare, ca prim autor, și cel mult două lucrări, ca și co-autor sau unic autor.*
- *Pentru a crește factorul de impact al revistei, **autorii vor cita lucrări publicate în paginile revistei** <http://www.upet.ro/annals/economics/>*
- *Lucrările se vor trimite prin e-mail pe adresa: [annals.up.economics@gmail.com](mailto:annals.up.economics@gmail.com). **Autorii sunt responsabili pentru conținutul întregului articol.***
- *Vă rugăm să completați și să trimiteți împreună cu lucrarea **Declarația privind etica și drepturile de autor.***

### Observații

- *Trebuie respectată legătura logică între titlul articolului, rezumat, cuvinte cheie, conținut și concluzii.*
- *Articolele care nu respectă toate cerințele acestui ghid nu vor fi acceptate spre publicare.*

### Termene limită

- Trimiterea articolelor **15 Noiembrie**
- Rezultatul recenziei **20 Decembrie**

### Taxă publicare: 200 lei / lucrare

*Taxa de publicare trebuie plătită după transmiterea rezultatului recenziei.*

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### General Guidelines

- *The paper will be written entirely in English (following the **instructions for authors**).*
- *All articles are subject to peer review and should have a standard size of **8, 10 or 12 pages**.*
- *Authors may submit one paper as first author, and not more than two papers as co-author or single author.*
- *To increase the impact factor of the journal, **please try to make references to papers published in the journal in previous issues***  
<http://www.upet.ro/annals/economics/>
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- *Please complete and send together with your paper the **Ethics and copyright statement.***

### Note

- *The logical connection between the title of the article, abstract, key words, main content and conclusions should be respected.*
- *Articles that do not comply with all the requirements specified in the Author Guidelines will not be accepted for publication.*

### Deadlines

- Full paper submission **15 November**
- Notification of review outcome **20 December**

### Publication fee: 50 EUR / paper

*The publication fee is payable after authors are notified of the review outcome.*

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## Editing Instructions

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### **THE TITLE OF THE PAPER WILL BE WRITTEN WITH CAPITAL LETTERS, CENTERED, TNR, 14 POINTS, BOLD**

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**THE FIRST NAME AND THE FAMILY NAME will be written with capital letters, centred, TNR, 12 points, bold,** being followed by asterisks, and in the footnote *the didactic and scientific degree, the position and place of work of the authors e-mail* are indicated (TNR, 10 points, italic) \*

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<Tab> **ABSTRACT:** (TNR, 10 points, capital letters, bold) *The Abstract will only be in English and will have between 100 and 150 words, a single, left-right alignment, TNR, 10 points, italic.*

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<Tab> **KEY WORDS:** (TNR, 10 points, capital letters, bold). *5-10 words, in English, TNR, italics, 10 points.*

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<Tab> **JEL CLASSIFICATION:** (TNR, 10 points, capital letters, bold). *TNR, 10 points, italic* ([http://www.aeaweb.org/journal/jel\\_class\\_system.php](http://www.aeaweb.org/journal/jel_class_system.php)).

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**1. THE TITLE OF THE CHAPTER:** capital letters, bold, TNR, 11 points, numbered with Arabic numbers.

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<Tab> The text paragraphs of the paper will be justified, single spaced, TNR, 11 points, regular. The paper will be edited in English; on A4 format (210 x 297), page setup, top/bottom 4,6 cm; left/right 3,7 cm, header/footer 1,27 cm (different odd and even, different first page), in WORD. The size of a <Tab> is 1,27 cm. The article should have a standard size of 8, 10 or 12 pages, including diagrams, graphs, tables and references. Between the last line before the title and the title of the chapter and between the title and the first next line a blank line is left for each.

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**1.1. Subchapter. Subchapters can be used in the text, numbered with the number of the chapter and a number showing the number of the subtitle within the chapter. The subchapters are TNR, 11 points, bold.**

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<Tab> The text is written in new paragraph and not continuing the subtitle, an 11 point blank line being left between the subtitle and the following text.

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**CITATIONS:** Citations in the text should be identified as follows:

- for one or two authors: (Koch & McDonald, 2000) or (Koch & McDonald, 2000, pp.32-33);
- for three or more authors: (Smith, et al., 2002).

### **PRESENTATION OF THE MATHEMATICAL EQUATIONS**

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The mathematical equations will be TNR, 11 points, regular, centred and numbered on the right with Arabic numbers between round brackets.

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$$X^2 + Y^2 = Z^2 \tag{1}$$

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### **PRESENTATION OF THE FIGURES AND OF THE TABLES**

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\* Assoc.Prof., Ph.D., University of Petroșani, Romania, [e-mail](mailto:)

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Figures and tables should be enclosed in the text in the order of their presentation, as possible on the page where reference is made to them. They shall be numbered with Arabic numbers and named. Black and white, high contrast figures are recommended. Both **the number and the titles of the figure/table** are written with TNR, 10 points, bold, centred, and should be positioned above for tables and below for figures. The table entries will be TNR, 10 points, bold, and the data in the table will be TNR, 10 points, regular.

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**REFERENCES:** should appear at the end of the paper, listed in alphabetical order by the names of authors (*Harvard System of Referencing Guide*, <http://libweb.anglia.ac.uk/referencing/harvard.htm>):

- For *books* the required elements for a reference are:

**Author's surname, Initial of first name** (Year) *Title of book*, Edition (only include this if not the first edition), Publisher, Place

- For *journal articles* the required elements for a reference are:

**Author's surname, Initial of first name** (Year) *Title of article*, Full Title of Journal, Volume number (Issue/Part number), Page numbers

- For *journal articles from an electronic source* the required elements for a reference are:

**Author's surname, Initial of first name** (Year) *Title of article*, Full Title of Journal, [Medium], Volume number (Issue/Part number), Page numbers if available, Available at: include web site address/URL(Uniform Resource Locator), [Accessed date]

- For *newspaper articles* the required elements for a reference are:

**Author's surname, Initial of first name** (Year) *Title of article*, Full Title of Newspaper, Day and month before page numbers and column line.

- For *websites* found on the world wide web the required elements for a reference are:

Authorship or Source (Year) *Title of web document or web page*, [Medium], Available at: include web site address/URL(Uniform Resource Locator), [Accessed date]

References will be written with TNR 10 points, indentation hanging 1 cm, according to the model below:

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- [12]. <http://www.privatebanking.com/>, [Accessed 15 May 2014]